

REGISTERED COMPANY NUMBER: 03398543 (England and Wales)
REGISTERED CHARITY NUMBER: 1063835

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2013
FOR**

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

C P O'Donnell FCA
Homeland
Hempstead Road
Bovingdon
Hertfordshire
HP3 0HF

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

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FOR THE YEAR ENDED 31 DECEMBER 2013**

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**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2013**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

03398543 (England and Wales)

Registered Charity number

1063835

Registered office

20 Goodge Place
London
W1T 4SH

Trustees

Dr M Bustami

Dr S Haj Yahia

Dr M El Tawil - resigned 9.7.13

Dr F Haddad

Dr A Massoud

T Leonard

Dr L Nashef

S Shehadeh

Dr K Dawas - appointed 9.7.13

Company Secretary

A A Wolton

Independent examiner

C P O'Donnell FCA

Homeland

Hempstead Road

Bovingdon

Hertfordshire

HP3 0HF

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

The Foundation for Al-Quds University Medical School (FQMS) was incorporated on 3 July 1997 as a company limited by guarantee No. 3398543. FQMS received registration of its charitable status from the Charity Commissioners on 7 August 1997 with the registered charity number 1063835. The principal charitable objects of FQMS are for the advancement of education in the public field of medicine and in particular for the advancement of all aspects of the work of the Medical School at Al-Quds University. At the time of formation this was the only Palestinian medical school: the charity has now extended its work to support schools in Gaza and Nablus. In recognition it has adopted a working name in addition to FQMS: The Al-Quds Foundation for Medical Schools in Palestine.

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2013**

OBJECTIVES AND ACTIVITIES

The accounts presented with this report cover the year to 31 December 2013. The fifteenth AGM of the Foundation held on Thursday, September 12, 2013 was kindly hosted by Mrs Dalia Salam Rishani & Mr Ramzi Rishani. The following trustees retired and were re-appointed: Mr Tony Leonard, Dr Saleem Haj-Yahia, Dr Ahmed Massoud. As provided by the articles of association, the remaining trustees continued to hold office, one third retiring in rotation at successive AGMs. The trustees for the period were Dr Mahmud Bustami, Dr Fuad Haddad, Dr Saleem Haj-Yahia, Mr Anthony Leonard (treasurer), Dr Ahmed Massoud, Dr Lina Nashef (chair), Mr Said Shehadeh and Dr Khaled Dawas (elected as trustee in July 2013). Mr Adam Wolton continued as secretary and Dr Jeanne Frossard as officer for student affairs. In addition to the AGM, formal meetings of the trustees in the year 2013 were held on January 22 and July 14, 2013. In between formal meetings, trustees conducted the business of the charity with regular email contact, at least monthly.

FQMS continued to support external teachers and examiners, student electives, increased temporary student accommodation during clinical placements, conferences, student debt relief, and postgraduate training. Our postgraduate pathology trainee (Cairo) from Gaza continues on course as does our renal postgraduate trainee who commenced in November 2012 in Canterbury, Kent. Two new postgraduate cardiology trainees started in Glasgow in 2013. The first trainee (adult cardiology) arrived in January 2013 and the second (paediatric cardiology) in June 2013. All progress very well. New trainees for 2014 have been accepted through our partnership with Juzoor and The Arab Fund for Economic and Social Development and placements sought during 2013. The previously supported neurosurgical trainees continue in NHS funded posts in Cardiff and Southampton. Our postgraduate neurology trainees who returned to Palestine in 2012 continue to provide excellent service, one in the West Bank and the other in Gaza. The West Bank neurologist is now also working in the medical school as Al Quds University. Students from Al Quds, An-Najah, the Islamic University and Al Azhar Universities were supported by FQMS for their elective period outside Palestine. FQMS successfully applied to the Madrinha Trust for 5 full scholarships for 5 medical students studying in Palestine, 3 from Al Quds and 2 from Gaza and is facilitating this generous support as well as mentorship for these students. The trustees were delighted to agree to OxPal becoming affiliated to FQMS and to support their exploratory trip to Palestine to plan their on-line teaching programme.

FQMS continued to work with no regular administrative support, with adhoc remunerated support provided in 2013 by Dr Andrea Srur. FQMS trustees are immensely grateful to Mr Adam Wolton, secretary, who continued to provide his expertise and valuable time on a voluntary basis. FQMS trustees are also grateful to their colleague Dr Jeanne Frossard for being the FQMS lead on student affairs. We are particularly grateful to the students' host institutions and supervisors and to all who helped in their reception and placement. FQMS congratulates the Deans and all their colleagues and students for continuing progress in the face of immense difficulties.

Our annual fundraising dinner was successfully held in March 2013 and we were delighted to welcome Dr Mamdouh El Aker as keynote speaker and Dr Swee Ang Chai as auctioneer. FQMS was also delighted to present its first major benefactor award to Mr and Mrs AM Qattan to mark their generous support of FQMS over the years as well as other Palestinian charities.

For the preparation of the accounts which form part of this report, FQMS is especially grateful to our Treasurer Mr Anthony Leonard, who prepared the records, and to our auditors Messrs C P O'Donnell & Co. The reporting accountants Messrs C P O'Donnell & Co, Chartered Accountants, have indicated their willingness to continue in office.

Many members, not specifically mentioned, have made extremely generous donations to the charity as well as giving of their time and skills. The trustees are grateful for all their support and encouragement. We remain committed to the development of FQMS in expertise and service towards the fulfillment of its objective of furthering medical education. In continuing to support medical education for Palestine, FQMS helps lay the foundations for a better future.

Lina Nashef, FQMS Chair.

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2013**

ON BEHALF OF THE BOARD :

Dr L Nashef - Trustee

18 September 2014

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

I report on the accounts for the year ended 31 December 2013 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C P O'Donnell FCA
Homeland
Hempstead Road
Bovingdon
Hertfordshire
HP3 0HF

18 September 2014

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2013**

	Notes	31.12.13 Unrestricted fund £	31.12.12 Total funds £
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		79,921	32,298
Investment income	2	1,829	3,447
Total incoming resources		81,750	35,745
 RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income		1,635	7,874
Charitable activities			
Tuition support for medical students.		170,462	139,799
Governance costs		780	780
Total resources expended		172,877	148,453
 NET INCOMING/(OUTGOING) RESOURCES			
		(91,127)	(112,708)
 RECONCILIATION OF FUNDS			
Total funds brought forward		622,943	735,651
 TOTAL FUNDS CARRIED FORWARD		531,816	622,943

The notes form part of these financial statements

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**BALANCE SHEET
AT 31 DECEMBER 2013**

	Notes	31.12.13 Unrestricted fund £	31.12.12 Total funds £
CURRENT ASSETS			
Debtors	4	-	11,617
Cash at bank		532,597	612,107
		<u>532,597</u>	<u>623,724</u>
CREDITORS			
Amounts falling due within one year	5	(781)	(781)
		<u>531,816</u>	<u>622,943</u>
NET CURRENT ASSETS			
		<u>531,816</u>	<u>622,943</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>531,816</u>	<u>622,943</u>
NET ASSETS			
		<u><u>531,816</u></u>	<u><u>622,943</u></u>
FUNDS			
Unrestricted funds	6	531,816	622,943
		<u>531,816</u>	<u>622,943</u>
TOTAL FUNDS			
		<u><u>531,816</u></u>	<u><u>622,943</u></u>

The notes form part of these financial statements

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**BALANCE SHEET - CONTINUED
AT 31 DECEMBER 2013**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2013.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2013 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 18 September 2014 and were signed on its behalf by:

Dr L Nashef -Trustee

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2013**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	31.12.13	31.12.12
	£	£
Interest received	1,829	3,447
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2013 nor for the year ended 31 December 2012.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2013 nor for the year ended 31 December 2012.

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.13	31.12.12
	£	£
Other debtors	-	11,617
	<u> </u>	<u> </u>

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2013**

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.13	31.12.12
	£	£
Other creditors	781	781
	<u>781</u>	<u>781</u>

6. MOVEMENT IN FUNDS

	At 1.1.13	Net movement in funds	At 31.12.13
	£	£	£
Unrestricted funds			
General fund	622,943	(91,127)	531,816
	<u>622,943</u>	<u>(91,127)</u>	<u>531,816</u>
TOTAL FUNDS	<u>622,943</u>	<u>(91,127)</u>	<u>531,816</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	81,750	(172,877)	(91,127)
	<u>81,750</u>	<u>(172,877)</u>	<u>(91,127)</u>
TOTAL FUNDS	<u>81,750</u>	<u>(172,877)</u>	<u>(91,127)</u>

**FOUNDATION FOR AL-QUDS UNIVERSITY
MEDICAL SCHOOL**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2013**

	31.12.13 £	31.12.12 £
INCOMING RESOURCES		
Voluntary income		
Donations	79,921	32,298
Investment income		
Interest received	1,829	3,447
Total incoming resources	81,750	35,745
RESOURCES EXPENDED		
Costs of generating voluntary income		
Postage and stationery	409	-
Admin expenses	2,125	-
Bank charges	21	161
Exchange rate difference	(920)	7,713
	1,635	7,874
Charitable activities		
Support costs for students	170,462	139,799
Governance costs		
Accountancy	780	780
Total resources expended	172,877	148,453
Net expenditure	(91,127)	(112,708)

This page does not form part of the statutory financial statements