



Al Quds Foundation for Medical Schools in Palestine

Charity Number: 1063835 | Company Number: 03398543

86-90 Paul Street, London, EC2A 4NE

admin@fqms.org | www.fqms.org

ANNUAL GENERAL MEETING MINUTES

Date: Thursday 23rd September
Time: 7:00pm – 7:40pm
Location: Teams

INTRODUCTIONS

SUMMARY OF 2020 FQMS ACTIVITY – KD

The Chairman summarised his statement provided in the annual report submitted to the Charity Commission and Companies House.

RESOLUTIONS – ORDINARY BUSINESS

1. Agreed to accept the Report and Accounts of the Trustees for the year ending 31st December 2020
2. Agreed to re-elect as a Trustee, Khaled Dawas, who retires by rotation and being eligible, offers himself for re-election
3. Agreed to re-elect as a Trustee, Ahmed Massoud, who retires by rotation and being eligible, offers himself for re-election
4. Agreed to re-elect as a Trustee, Neil Serougi, who retires by rotation and being eligible, offers himself for re-election
5. Agreed to re-elect newly appointed Trustee, Yasmin Tabbakh, in accordance with the Articles of Association
6. Agreed to re-elect newly appointed Trustee, Electra Simon, in accordance with the Articles of Association
7. Agreed to re-elect newly appointed Trustee, Naseer Chia, in accordance with the Articles of Association

Patrons: Dr Swee Chai Ang, Lady Elizabeth Bingham, Sir Terence English, Sir David Gilmour, Dr Fuad Haddad

Trustees: Dr Awwad Awwad, Dr Rawya Charif, Mr Naseer Chia, Mr Khaled Dawas (*chairman*), Dr Ahmed Massoud, Dr Anjum Misbahuddin, Dr Lina Nashef, Ms Electra Simon, Mr Neil Serougi, Mrs Yasmin Tabbakh

Officers: Ms Rita Leonard (*operations manager*), Mr Reuben Ramanah (*treasurer*), Dr Carl Shakespeare (*postgraduate training*)

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8. Agreed to re-appoint auditors Clarkson Hyde for year ending 31st December 2021

RESOLUTIONS – SPECIAL BUSINESS

9. A Special Resolution was passed that the name of the company be changed:

Existing company name: Foundation for Al Quds University Medical School
New company name: Al Quds Foundation for Medical Schools in Palestine

10. A Special Resolution was passed to amend the Articles of Association to expand the scope of support. Currently, the Articles of Association includes Al Quds Medical School. It will now also include An Najah Medical School, Al Azhar Medical School, and the Islamic University of Gaza Medical School. The following changes have been agreed:

To amend the purposes to:

The advancement of education of the public in the field of medicine including oral medicine and dentistry and in particular but not so as to limit the generality of the foregoing: -

- (a) maintaining medical schools at [Al-Quds University](#), [Al Najah University](#), [The Islamic University of Gaza](#) and [Al Azhar University, Gaza](#) (the “Medical Schools”) for the training and qualification of the students of medicine at both Undergraduate and Postgraduate level
- (b) providing scholarships, grants, bursaries, chairs of learning lectureships and accommodation for students of medicine to enable them to further their education at the Medical Schools
- (c) the promotion of research into medical science at the Medical Schools and the publication of the useful results of such research
- (d) the provision and maintenance of a medical library and laboratories at the Medical Schools
- (e) providing continuing education and refresher courses for medical practitioners, nurses and allied professions run from the Medical Schools.
- (f) to advise on the setting and maintenance of medical educational standards at an internationally recognised level

In the “INTERPRETATION” section the following definitions added:

“the Medical Schools” mean the medical schools of the Universities; [Al Quds](#), [Al Najah](#), [The Islamic University of Gaza](#) and [Al Azhar University of Gaza](#).

“meeting of trustees” includes meetings held in person or virtually by video /audio conference.

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In the “PROCEEDINGS AT GENERAL MEETINGS” section:

6. No business shall be transacted at any meeting unless a quorum is present. **Eight (changed from ten)** persons entitled to vote upon the business, to be transacted, each being a member or a duly authorised representative of a member organisation, or one tenth of the total number of such persons for the time being, whichever is the greater, shall constitute a quorum.

In the “TRUSTEES EXPENSES” section:

37. The trustees may be paid all reasonable traveling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of trustees or committees of trustees or general meeting or otherwise in connection with the discharge of their duties, but shall otherwise be paid no remuneration. **Where the duties performed by the trustee are planned in advance, an application for cost reimbursement will be made to the board of trustees at least 5 days prior to the performance of the duty. (This has been added)**

In the “Proceedings of Trustees” section:

44. The trustees may appoint one or more sub-committees consisting of **two (changed from three)** or more trustees for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the trustees would be more conveniently undertaken or carried out by a sub-committee: provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the trustees.

47. Any bank account in which any part of the assets of the Charity is deposited shall be operated by the trustees and shall indicate the name of the Charity. All cheques and orders for the payment of money from such account shall be signed by at least two trustees **or a trustee and the secretary. (This has been added)**

AOB

LN raised a question about changing the Articles of Association to only refer to Palestinian Medical Schools rather than naming the four that we work with, as three more have been founded recently.

- It was decided that we don't currently know enough about these medical schools, so the wording will remain the same as was proposed.
- The Board will reassess in the future if approached.

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KD introduced Dr Carl Shakespeare who joined FQMS this year as a voluntary officer working on developing our postgraduate training programme and coordinating with the medical schools in Palestine and the hospitals in the UK.

NS suggested reengaging with the Patrons.

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